YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   JATINDRA RAJENDRA MAHAVIDYALAYA

- Name of the Head of the institution   GEETALI BERA

- Designation   TEACHER-IN-CHARGE

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   03482247244

- Mobile No: 9434687179

- Registered e-mail   principal@jrm.org.in

- Alternate e-mail   mukherjeesubhadip10@gmail.com

- Address   VILL - AMTALA, P.O - AMTALA, P.S
                                               - NOWDA, DIST - MURSHIDABAD

- City/Town   BERHAMPORE

- State/UT   WEST BENGAL

- Pin Code   742121

2.Institutional status

- Affiliated / Constitution Colleges   AFFILIATED

- Type of Institution   Co-education

- Location   Rural

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **UNIVERSITY OF KALYANI**
- Name of the IQAC Coordinator   **SUBHADIP MUKHERJEE**
- Phone No.   **03482247244**
- Alternate phone No.   **03482247107**
- Mobile   **9547278419**
- IQAC e-mail address   **mukherjeesubhadip10@gmail.com**
- Alternate e-mail address   **principal@jrm.org.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://jrm.org.in/aqar-report.html

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://jrm.org.in/calender.html

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**Nil**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**B**	**2.39**	**2016**	**02/12/2016**	**01/12/2021**

6.Date of Establishment of IQAC   **29/01/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **No**

- Upload latest notification of formation of IQAC   No File Uploaded

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File]

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. VAC and Add-On course have been properly conducted by the faculty members of the concerned departments. 2. Most of the departments have successfully organized seminars, special invitee lectures etc.for the benifit of the students as well as faculty members. 3. This year also our college has signed MoU agreement with several colleges. 4. In connection with the plan of action convener of the cultural committee has been aranged different cultural programs like inter-departmental quiz, poster competition, art competition, celebration of the students' week etc. and also arranged some motivational camp for career coubselling, campus placement drive with Uttarayan Financial Service and awareness program on students credit card etc. 5.Sports and game sub-committee agranged indoor and outdoor sports events of the students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Upgradation of college website to make it more user friendly. 2. To take initiative for making proper arrangements for ICT classrooms and seminar hall. 3. To initiate more Value Added / Add-on courses for the benifit of the students. 4. To organized verious seminars for the academic development of the students and faculty members also. 5. Initiating MoU signing with Various Colleges. 6. Initiating motivational awareness camp and placement drive and career counselling programmes. 7. Request the convener of the cultural committee to take the initiative for organizing various cultural events. 8. Request to convener of sports committee to organize games.	1. College Website is being upgraded as per needs. 2. Initiatives have been taken for proper maintaning ICT rooms for the benifit of the students. 3. VAC and ADD-On course have been properly conducted by the faculty members of the concerned departments. 4. Most of the departments have organized seminars, special invitee lectures etc. for the benifit of the students as well as faculty members. 5. This year also our college has signed MoU agreement with several colleges.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	JATINDRA RAJENDRA MAHAVIDYALAYA
• Name of the Head of the institution	GEETALI BERA
• Designation	TEACHER-IN-CHARGE
• Does the institution function from its own campus?	Yes
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• Mobile No:	9434687179
• Registered e-mail	principal@jrm.org.in
• Alternate e-mail	mukherjeesubhadip10@gmail.com
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• City/Town	BERHAMPORE
• State/UT	WEST BENGAL
• Pin Code	742121
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• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
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• Alternate phone No.	**03482247107**
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• IQAC e-mail address	**mukherjeesubhadip10@gmail.com**
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://jrm.org.in/calender.html

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional	**Yes**

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• If yes, mention the amount		

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13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/02/2024

15. Multidisciplinary / interdisciplinary

Since the institution has been affiliated to the University of Kalyani, the College is not authorized to design nor has any freedom to change the existing curriculum for the students.

Moreover the college is a government aided general degree arts college, it provides programmes only in Arts, following the Choice Based Credit System (CBCS) curriculum designed by the University of Kalyani since its implementation and Academic Year 2018-19. And from the Academic Year 2023-24, a Four Years of Under Graduate (UG) Courses will be offered as per instruction and directives of the Government of India and the University of Kalyani. Inter-disciplinary area of courses has covered humanities and social science subjects, offered to all students from the Academic Year 2023-24 as per the framed syllabus of the University of Kalyani. Add-on and Value Added courses are designed to enhance the extensive and comprehensive outlook of the students. Moreover the students undertake projects for their research competence.

16.Academic bank of credits (ABC):

The students of the college had been informed through the notice and repeatedly asked verbally to register themselves in the ABC (Academic Bank of Credits) in the month of August, 2022. Because the college is going to implement a 4-Years of degree course from the Academic Year 2023-24 and it is necessary and mandatory for the students to get registered themselves in the ABC. Teaching faculties are facilitated to develop their teaching-learning materials to improve their academic credits.

17.Skill development:

With the vision of empowering women education through excellence in academic and spirituality, JRM endeavors to make our students educational, social and culturally enhanced human being in the society. Therefore, Skill enhancement initiatives are the centre stage of our curriculum for the academic year 2022-23. College is involved to introduce some value-added courses like Home Management: An Art of Family Life, Basics of Functional Arabic, Women Education and Empowerment, Stress Management, Gita: Controlling the Mind, etc to upgrade their emotional, physical, social and cognitive aspects. In the same vein, our college also organized programmes that help our students employable in the job market; such programmes in one or the other way develop their vocational skills for which the college invited industry veterans and skilled craftsmen as trainers and resource persons. Such programmes were as such, Awareness on Cyber Security, Career Planning and Vocational Training by the George Telegraph, competitions like quiz and poster making, Air Force recruitment Training and Awareness Camp by Wing Commander Mantha Subha Rao of Barrackpore Airman Selection Board, Motivational Camp for Career

Counseling by Rise Education, Campus Placement Drive by Uttarayan etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge the college has always belived in blending tradition into it's system of student development. The college sustain 4 language dept. namely Arabic, Bengali, Sanskrit and English introducing student students to ancient culture. Without the consent of the affiliating university a more formal induction within the curriculum is not possible.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The CBCS curriculum of the UG course under University of Kalyani has well defined learning outcomes in terms of program outcome, program specific outcome and course outcome. The learning outcome based curriculum is aimed to develop specific knowlwdge, understanding, critical thinking and skills of the learners. Accordingly different methods and strategies of teching and evalution are used by the faculties. The institution also facilitates flexibility in choice of subjects and courses.

20.Distance education/online education:

SL NO	TYPES	UNIVERSITY	SUBJECTS
1.	Directorate of open and distance learning	University of Kalyani	Bengali English Education History
2.	Directorate of open and distance learning	Netaji Subhas Open University	Bengali History Education Pol. Science MSW English

Extended Profile

1.Programme

1.1   **9**

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **3524**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **1473**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **254**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **11**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **13**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**9**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**3524**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1473**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**254**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**11**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	13

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	43
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4686116
4.3 Total number of computers on campus for academic purposes	21

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Jatindra Rajendra Mahavidyalaya, Amtala is only a single higher educational institute around the region and being an affiliated college follows the syllabus prescribed by the University of Kalyani. Based on the University calendar, every department prepares its own academic calendar before the onset of the following academic year for the purpose of smooth functioning of teaching-learning activities.

Like every other year, the college conducts cultural events – "Nobin Boron Utsav" to make the freshers feel at home, orientation programmes and induction talks. A centralized process is followed for the completion of internal examination and class tests like activities are done at departmental discretion. There is also a system of taking curriculum feedback from the students, teachers and alumni every year. A regular attendance of the students is recorded in their respective attendance registers. Basic necessities for the classrooms are

always maintained. Smart class rooms are available in our college. Our college provides library service to all, having stocked with more than 28000 books and also with an open-access system of online contents. Faculty members also use ICT-enabled facilities. There is a monitoring system of assessing students' progress. For the slow learners and interested ones, every department conducts regular remedial classes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every department of our college prepares its own academic calendar before the beginning of every academic year following the academic calendar of University of Kalyani. All our academic activities like classes, class tests and two internal examinations are arranged as per the time frame of the university calendar. Thus our college strictly adheres to the academic calendar. Our college is ever vigilant to monitor the progress of the students, right from their admission and the departments are always tracking their students' teaching-learning process. Results of the class tests or unit tests are helpful to categorize our students as advanced, mediocre and slow learners. Keeping this in mind, every department arranges remedial classes for the slow learners. Students are also given tasks of assignments. Examination Sub-committee arranges two internal examinations for all classes before the end-semester examinations. Besides internal activities, extension activities and outreach programmes make our college authority to ensure the holistic development of our students and carries out their continuous evaluation. These types of assessment of our students keep on in constant evaluation.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	http://jrm.org.in/calender.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1643

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

762

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues are addressed through curriculum and value added or adds on courses like Women's Education and Empowerment, Health Education, Sustainable Development, etc and through various kinds of sub-committees and Cells.

Professional Ethics –

- **Discipline Committee ensures Code of Conduct for the staffs and students separately.**
- **Value added Courses like Rights and Laws in Indian Context and Public Policy.**

Gender Sensitivity –

- **Women Cell, Anti-Sexual Harassment Cell, Internal Complaint Cell etc.**

- Addressed in Seminars like Feminism, women education; lectures on human rights; programs on International Women's Day, Women Empowerment etc.
- College posters gender sensitivity slogans.

Human Values –

- Human values are covered in classes, seminars and practised like Rakhi Bandhan Utsav.
- NSS unit visits to an orphanage center at Madhopur and distributes fruits; condolences to the family of Zulfikar Ali Bhutto, Member of G.B.

Environment and Sustainability –

- IQAC carries out audits in the field of energy, green environment
- Practice of energy conservation like installation of solar energy, low power consumption bulbs, tubes, and nature through recycling, efficiency in waste management, etc.
- Seminars done on Nature, Environment and Ecology in Literature.
- World Environment Day, Tree Plantation Drive, College Campus Cleaning, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1350

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	http://jrm.org.in/student_feed.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3270

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

172

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Like every other academic year, all departments of Jatindra Rajendra Mahavidyalaya, take class or unit tests on which basis students are categorized into three groups like Advanced, Mediocre, and Slow Learners. Advanced and mediocre students are motivated to participate in district level youth parliament, quizzes, poster making and essay writing competitions etc. and take initiatives in various programs of the college, present their speeches, papers etc. They are also motivated to enroll in add on or value added course according to their choices like diploma in functional Arabic, health education, stress management, sustainable development, rights and laws, public policy, controlling the mind etc.

For the slow learning students, all departments arrange remedial classes after the class hours during the course of academic calendar. Faculty members bridge the knowledge gap between the advanced and slow learners. Parents-teachers' meetings are held to sort out issues of slow learners and also future prospects are discussed for.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3524	11

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

IQAC of our college is always student centric. So, it practises a teaching methodology like experiential learning, participative learning and problem-solving methodologies. Our class rooms are the centre stage of universe for our students where they learn theoretical knowledge and are influenced and guided to apply knowledge in real-world situations.

Our students learn through participating in various programmes under the aegis of NSS unit such as comprehensive SVEEP campaign (19.12.2022), Swami Vivekananda Youth Conference at Berhampore College under MoU agreement (12.04.2022), Minority Scholarship Fest organized by Minority Development and Finance Corporation, Government of West Bengal, at Domkal Janakalyan Maidan (06.06.2023).

Problem solving methodology is another parameter through which our students are given opportunities to develop their critical thinking like assignments tasks, examinations, quiz and poster making competitions (05.01.2023 and 25.07.2022), Camps on career planning and vocational training (11.11.2022 and 04.01.2023) etc.

To develop the minds and thinking of our students, we organize several seminars, programs, camps, etc in our college and outside as well.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this information age, our college has undergone a radical transformation in terms of advancements of information, technology, tools, and their importance in education. Our faculty members try their best to utilize ICT enabled tools in their teaching-learning process within and outside the class rooms. Usage of PowerPoint, e-contents, audio-visuals etc are

carried out as far as possible due to insufficiency of the tools in the college. However, students are motivated to attend workshops and induction programs (02.11.2022), awareness on cyber security (06.01.2023), etc. For the quick circulation of notices, class notes, e-contents, etc teachers and the office use WhatsApp Groups, Social Media Platforms, JRM App, etc.

Our college provides a high-speed internet connection through its Wi-Fi connectivity facility, Smart Class rooms and seminar halls. There are around 10 computers for the use of students. Library is automated and reading room also provides browsing facility for the students. JRM also encourages its students to upgrade themselves from EPG-Pathshala, E-Pusthakalya, Free Digital Library, open access journals etc.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://jrm.org.in/ICT_ENABLED.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

11

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The rules and regulations for the internal assessment, its patterns are specified by the CBCS and the University of Kalyani. Accordingly, our college has taken the effective steps to organize continuous internal assessment keeping in mind the objectives of assisting our students to obtain course outcomes and program outcomes. As per the guidelines, internal assessment consists of 25 marks, out of which 5 marks is reserved for the class attendance and the rest 20 marks for the examinations of papers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment is an integral part of students' lives especially in their learning process. Since the college is complied to the CBCS system, 15 marks is assigned for the Internal Assessment of which 10 marks for assignment submission and 5 marks for the attendance of blended mode of classes. Before the beginning of the assessment, the IQAC conducts procedural tasks with the heads of the department and uploads the assignment question papers on the college website and notices to the students to download before the examination and asks them to submit in their respective departmental emails before the pre-assigned last date (within 2 weeks). In this juncture, if any unwanted happenings occurred on the side of the students or the college on mode of examination, marks, etc are to be addressed and sorted out only through their grievances redressal cell. Fortunately no such complaint had occurred during the academic year 2022-23.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

During the academic year 2022-23, the college offered a total of 8 Under Graduate Honours Programmes as well as 8 Under Graduate General Programmes. The college is affiliated to the University of Kalyani and the syllabi of all programmes are framed by the varsity itself at the Board of Studies (BoSs) meetings of the respective subjects. Teachers of the affiliated colleges, as the members of the BoSs, express their views at the meeting to formulate the syllabus. All teachers are aware of the Programme Outcomes and Course Outcomes. In case for the students, an orientation programme is conducted usually by the college before the beginning of the academic calendar, where students are informed about the Programme Outcomes and Course Outcomes but this year 2022-23 they were informed during their online classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://jrm.org.in/poand-co.html
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A basic understanding of a course simply denotes a subject with certain amount of credits under a particular programme. When the course study is completed, the respective departments take their internal assessments and analyze their outcomes. Furthermore the results of university final examination are evaluated and positive suggestions are sought to lead the students into either directions i.e. pursuance of higher studies or professional avenues. The IQAC and the academic sub-committee appraise the results of the students at the end of every semester. The obtainment of PSOs is evaluated as per the provisions of mechanism adopted for POs. Apart from this, the results of students are mainly examined by the departmental teachers through the developmental parameters of university. For the outcomes of value added courses are also analyzed in the same manner.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	<u>NIL</u>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

254

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	<u>NIL</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>http://jrm.org.in/student_feed.html</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,40,000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	<u>https://ercicssr.org/</u>

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To realize a holistic development and sanitization of our students on the social issues, the college organized both offline and online; and carried out some extensive activities around the village communities of our college during the academic year 2022-23. A large number of NSS volunteers of JRM organized and carried out some extension activities in our neighborhood community for their holistic development like International Seminar on Health Awareness on 06.02.2023 with Dr. Arup J. Kalita of Royal College of Surgeons (Edinburg, UK), Comprehensive SVEEP Campaign with Block Election Cell (19.11.2022), Health Awareness Program with Amtala Rural Hospital (06.03.2023), NSS Drive Program on the following issues

– College Campus Cleaning, A Survey on Women Education, Health, & Hygiene, A Survey on Post-COVID-19 situation in adopted village, A Visit to an Orphanage Centre at Madhupur with distribution of fruits, a Field Trip in adopted village for sensitization of rural women in self-reliance, a Lecture on Women's Rights (from 28.03.2023 to 31.03.2023), Participation in Swami Vivekananda Youth Conference at Berhampore College (12.04.2023), World Environment Day and Tree Plantation Drive around the neighborhood (05.06.2023), Participation in Minority Scholarship Fest at Domkal Janakalyan Maidan organized by Minority Development and Finance Corporation of GoWB (06.06.2023).

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	*View File*

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

681

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	*View File*

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	*View File*
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College campus is spread over 1.11 acres. It has own 2 buildings. It has a good green environment with a flower garden with few trees. Learning space Classrooms - 41 Classrooms with ICT facilities - 2 Seminar Halls with ICT facilities - 2 Office room - 8 Total no. of computers - 21 Library - 1 Reading Room - 1 Girls Common Room - 2 Reprography - 2 Water Purifier - 8 Central inbuilt Fire Extinguisher - 1 Inverter - 11 Generator- 1 PHE Water Tank (2000 Ltr.) - 1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NIL](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college is equipped with different facilities to carry out different activities such as cultural events, sports, games (both indoor and outdoor), etc. The college strictly follows the government orders and directives, and is obliged to observe various programs and commemoration days like Independence Day

(15th August), International Women's Day 08.03.2023), Republic
Day (26th January), International Mother Language Day
21.02.2023), etc in the classrooms or seminar hall or within the
college campus. There have been various cultural, social, and
health related awareness programmes being organized by the NSS
unit of the College, students, and external organizations all
those who have ties with us. The lawn of the college is used for
relaxation and organization of immediate programs. Students are
also provided carom board, chess, etc for indoor games and the
playground of Amtala High School (by the side of college) is
used at ease for the purpose of outdoor games (Annual Sports –
indoor on 10.01.2023 outdoor on 11.01.2023) and organization of
big events like nobin boron utsav (07.02.2023) and Annual
Cultural Program (08.02.2023) etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1199487

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has very advance system with LMS 5.5 software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

183743

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has always maintained a high premium on the internet access that ensures IT-enabled teaching-learning process. Though our college does not have adequate IT facilities, it regularly repairs computers, printers, electrical utensils, machines, etc and reuses them. In case of Wi-Fi Connectivity College always maintain its top speed of signals. The following are the facilities that we provide.

- **1 Internet Connection,**
- **2 ICT-enabled Classrooms,**
- **2 ICT-enabled Seminar Halls,**
- **A well-equipped library with OPAC facility,**
- **38 strategically positioned CCTV cameras all around the college campus for ensuring safety and security,**
- **There are 21 functional computers available.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1758553

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Since our college is government aided general degree Arts College, it does not have science based laboratories but possesses physical, academic and support facilities like library, computers, classrooms, common rooms, canteen, washrooms, auditorium, etc and utilizes and maintains them through an established systems and procedures. First of all, Planning Committee prepares the annual budget for the purchase, repairs and maintenance and regular meetings are held to assess them. The Bursar controls repairs and maintenance issues. The different departments and sub-committees or Cells submit their needs of demand to the college authority with the requisitions and the Principal considers them and sends to the finance committee for feasibility study. In order to maintain the ICT items and equipments like computers, laptops, projectors, CCTV cameras, etc, the college appoints technical experts from outside for the purpose following the strict norms and regulations and also the college appointed an electrician to look after the electrical functioning and the plumbing works as well. The college website design and automation are maintained by the government recognized authorized developer – Aidni Infotech. Moreover library and classrooms are arranged scientifically with their resources. There are 24×7 gate keepers and security arrangements done by the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3212

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	NIL
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

279

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

279

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council is an integral part of the college in terms of academic as well as institution. There is a provision of Students' Union in UG College in West Bengal which has to be constituted as per the notification by the Government of West Bengal under the supervision of College Authority but since 2016, no Students' Union is constituted as Government of West Bengal did not declare any notification regarding Students' Union Election. However a group of students organized all the programs related to the students. A group of students is selected by all HoDs on the basis of merits, performance of extracurricular activities and further selected by the cultural sub-committee and sports sub-committee subject to the approval of IQAC and the head of the institution.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Unfortunately our college did not have a formally registered Alumni Association. But informally there are many ex-students who come to college on the occasions of celebrations of important days, express their views and extend their helping hands for the events. However the college is on the process to get registered our Alumni Association in the near future for which some kinds of meetings were to be arranged.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

When our college was established, the founding fathers had a very unique type of vision and mission in their minds. Their vision is to uplift and transform Women's education in general and Muslim women's education more specifically, and bring up the human resources by giving higher education to the rural peasant communities, especially those who are from backward academic background. Thus the mission of our college is to provide an ideal academic environment for lifetime learning, making them resourceful and committed to national and cultural values. The vision and mission are merged since 1986 and the Governing Body takes up various practices like decentralization and participation in governance to involve them in the decision-making process. Moreover the college offers higher education i.e. PG facilities through the open and distance learning wings under Netaji Subhas Open University (NSOU) and the Directorate of Open and Distance Learning (DODL) of the University of Kalyani. The college has a NSS unit that organizes various social activities/ programmes such that to aware the students on the social issues. To support the poor students financially, the college ensures the reception of various kinds of scholarships to the students like Kanyashree Prakalpa, Swami Vevekananda Scholarship, etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practices its effective leadership in diverse ways by way of decentralization and participative management. The college is managed by the Governing Body that includes the President, Govt. Nominees, Principal, and Staff Representatives with the Principal as the executive head. IQAC maintains all academic activities. Academic Council comprises all the heads of eight departments, Coordinators of examination committee to assist the Principal in policy and decision making process. The Bursar manages all financial and property accounts including audit. Again our college established several sub-committees with provision of power to exercise for smooth functioning of the teaching-learning process of the college. For example, the formation of the Library sub-committee includes the Principal as

the chairperson, one coordinator, and heads of all departments, librarian, and other faculty members. The library purchase cases are decided at the meeting of the Library sub-committee only after the feedback and recommendations of all departments.

File Description	Documents
Paste link for additional information	[NIL]()
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategies and the perspective plans are effectively deployed throughout the academic year 2022-23. The teachers were leaned to adopt virtual mode of teaching Google Meet, Zoom and WhatsApp for VACs and Add-on Courses. Teachers and students were all acquainted with this version of teaching-learning process. The following are the facilities that were employed:

1. Facility to use a whiteboard by the students and the teachers.
2. Scheduled classes were rescheduled and notified to the students according to the convenience of teachers and learners.
3. To support the students in their studies the faculty members easily upload study materials in their platforms.
4. Teachers easily and quickly share their PowerPoint, audio-video clips, word file, pdf files etc.

Teachers and the students were both beneficial through online portal for the smooth functioning of the teaching-learning process.

The college library also provided with several web links, portals, and channels to the students for browsing their study materials.

Our college had observed several commemorating days online and various awareness programmes being organized by the NSS unit of the college with the objective of holistic development of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective and efficient functioning of the college is clearly visible through their policies, administrative setup, appointment and service rules, procedures etc. The college, with many active bodies and sub-committees, channelizes and executes its plans and policies smoothly and properly.

The Governing Body, as per the Deed Agreement of the College, is the highest decision-making body that has been duly represented by the teaching and non-teaching staffs, external members i.e. government nominees and university nominees. The president of the G.B is the representative of the Nowda MLA (Member of Legislative Assembly of West Bengal), and the Principal is the Ex-officio secretary of the G.B.

Administrative Setup is led by the Finance sub-committee that takes all important financial decisions subject to the approval of the Governing Body of the college. Again the Principal is authorized to maintain daily activities and happenings of the college. Moreover the secretaries and coordinators of different committees and sub-committees help the Principal to run the college smoothly especially in the field of administrative work.

Service rules, procedures, recruitment and promotional policies of the staff are rightly guided by the Government Orders, UGC, Kalyani University, and Higher Education Department of Government of West Bengal on timely basis.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our college is always vigilant in enhancing the quality of our faculty and non-teaching staff. Therefore it takes up some measures for their welfare like Provident Fund, Death cum retirement benefits, GSLI, refundable relief fund for the new employees, and interest free loan from the Employees Credit Cooperative Society Ltd to meet their urgent needs.

There is also a provision of a festival Bonus and advances to all eligible non-teaching staffs from the College Fund and the Government of West Bengal. Permanent non-teaching staffs also avail the facilities like Provident Fund, GSLI, and fund from Employees Credit Co-operative Society Ltd. And for the casual non-teaching staffs, the college resolved to implement the scheme of Employees Provident Fund from the coming session. In case of the wards of non-teaching staffs, a free admission to pursue their under graduate programmes is ensured. On medical

grounds, maternity and paternity benefits are available for female and male employees respectively.

File Description	Documents
Paste link for additional information	<u>NIL</u>
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In our institution, there has been an Internal Performance Appraisal System for the teaching. Performance of all teachers is evaluated by the IQAC of the college. There is also a

practice of the office of the Principal to call for meetings with the heads of the departments in order to discuss and evaluate the performance of all teachers and arranges professional and technical training programmes for their skill enhancements. Teachers are constantly evaluated from their academic performances on the basis of API Score. Students are also given opportunity to evaluate the performance of the teachers through External appraisal system that deals with Redressal platforms, student and alumni feedback to detect strengths and weaknesses for further improvements. Besides JRM provides support for higher studies like FDP/ UGC Research Fellowships. Our TIC monitors overall performance of teaching and non-teaching staffs.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is bound by the rules and regulations of the Government of West Bengal with respect to all the expenditure of the institution. Hence the college conducts external financial audits regularly. In the case of internal audit, all expenditures are scrutinized and recorded by the office, the Bursar, then finally verified by the Principal. Statutory audits are conducted in the college by a competent auditor, appointed by the Higher Education Department of the Government of West Bengal. Such audit had been completed up to the financial year 2019-20. And for the financial years 2020-21 and 2021-22 the statutory auditor had been assigned but it could not execute due to the COVID-19 lock down and got extended even after the reopening of the college but it is currently on the process of execution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Finance Committee of our college takes all the decisions related to mobilizations of funds and their optimal usages with its strategies, policies and decisions that are approved by the Governing Body of the college. The college has the responsibility to procure funds and resources through its framed policies regularly and utilizes in the best possible and optimal fashion. The way the Governing Body frames policies, income over expenditure is invested on timely basis in order to maintain the budgetary expenditures strictly. The college has the prime sources of funds from the grants of the Government of West Bengal, collections from the students, interest on savings accounts and fixed deposits, other miscellaneous collections from the sales of some expired items or scrabs. Before the beginning of the academic year, the finance committee prepares a budget before hand subject to the approval of the Governing Body of the college. Any kind of purchases are done through and only through the invitation of quotations or tenders.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Strategies and processes of the IQAC of our college had been institutionalized significantly during the academic year 2022-23. The following are two important contributions of IQAC:

1. **IQAC always wants to ensure the holistic development of our students. created several WhatsApp Groups class wise as well as subject wise to give our students their study materials, class notes, slides etc for smoothening of their understanding of the topics of studies. Our students were provided with links of several open-access databases for their studies.**

1. **The IQAC organized several seminars and inter-departmental lectures with Special Invitee lectures in college made possible through its Memorandum of Understanding with the different colleges. IQAC based themes of the seminars and workshops on the vision and mission of the founding fathers of the college. Notable topics of seminars were – Evolution of Arabic Language: Past, Present, and Future; Association of Nature and Environment in Bengali Literature, Tagore in Songs and Stories, Nature, Gender and Ecology: A Close Reading of Rabindranath Tagore's Red Oleander, Feminism: An Approach, etc.**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The academic functioning of the college is determined by the IQAC and it facilitates classroom functioning and the performance of the faculty on desired outcomes. It analyzes semester-wise results with outcome attainment analysis and gap analysis, corrective measures for post publications of results and record maintenance of all results. Orientation and training camps are regularly organized for students, faculties and non-teaching staffs to improve their efficiency and professionalism. Feedback systems from students are collected and analyzed and corrective measures are undertaken.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://jrm.org.in/Minutes_IQAC.html
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is held high through curricular and co-curricular activities as merged with the vision and mission of the founding fathers of the college, that is to uplift the women's education, at present the authority does not make any kind of discrimination in every aspects of its functioning to male students. Rather the college endorses the idea of gender equity in terms of admission policy, strictly follows the guidelines, norms, and regulations of Governments (India and WB). The college authority strictly follows the merit list for admission and all students are treated equally well by the teaching and non-teaching staffs. College endevours to promote a society that recognizes and respects every individual's rights, choices, and focuses on such programmes, educational campaigns, and policy reforms. Fortunately, the college has not received any kind of complaint regarding gender issues like equity, discrimination at workplace, eve teasing, etc. Women Cell and Anti-Ragging Harassment Cell of JRM provide gender sensitivity among students and staffs by conducting Rakhi Bandan Utsav (12.08.2022), International Women's Day (08.03.2023), Women Empowerment (12.03.2023), NSS Drive Program (28.03.2023 – 31.03.2023) to sensitize rural women, lecture on women's rights, survey on women education, health, and hygiene etc.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college always strives to employ various methods of managing the degradable and non-degradable waste with three Rs, namely, Reduce, Recycle and Reuse.

- **Solid Waste Management:**

College has putup different colored bins in all over the campus to collect degradable and non-degradable solid waste. Workers of the college collect them every day and put them in the respective pits for recycling purpose.

- **Liquid Waste Management:**

There have been efficient drainage systems from the sources of lavatories,canteen, and kitchen of teachers to ensure a proper disposal of liquid waste to safety tanks. College regularly checks them their functioning.

- **Biomedical Waste Management:**

Since our college is established for arts stream programmes, biomedical waste have no chance to exist and the college for that purpose does not have any such kind of arrangements.

- **E-waste Management:**

Whatever e-waste are generated from the office are kept up at one room for sales, but the reusable items are repaired, maintained and utilized as far as possible.

- **Hazardous Chemicals and Radioactive Waste Management:**

Strictly speaking, hazardous chemicals and radioactive items are not used in the college. But the containers of the phenyl, floor cleaners, toilet cleaning liquid etc are kept in outside room for the sales.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

E. None of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading   D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Establishing an inclusive atmosphere where teaching-learning process takes place, Jatindra Rajendra Mahavidyalaya practices the idea of tolerance and peace in terms of culture, region, language, religion, community, socio-economic status and other diversities. No one fosters any kind of prejudice related to the above mentioned aspects. Teachers adhere to the principle of equal opportunity and ensure respect and dignity of students within the classrooms or outside. Because our students come from different parts of the district of Murshidabad belong to rural, poor and diverse background. To ensure social harmony among all stakeholders, the college established a JRM HARMONY FOUNDATION through which different clerics from different religious sects come together in the college to strengthen our principles – "Unity and Strength in Diversity", "Our Diversity, Our Strength", "God meets in humanity", and the like. JRM Harmony Foundation conducts programmes in collaboration with Cultural Committee of the college and celebrates Hindu festivals, Islamic festivals, Buddhist festivals, Christmas etc.

Apart from this, we celebrated and observed International Mother Language Day, Annual Cultural Fest, Independence Day, Teachers' Day, Republic Day, Comprehensive SVEEP Campaign, International Women's Day, Women Empowerment, World Environment Day, Tree Plantation Drive, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jatindra Rajendra Mahavidyalaya ensures democratic values to be instilled among students and employees to be aware of their duties and responsibilities as Indian citizens to uphold their constitutional obligations. Distribution of duties and responsibilities are shared through various committees and cells including statutory bodies. College strives to achieve these values and creates a culture of respect and tolerance with the

organization of extra-curricular activities such as celebration of national days. These events collectively contribute a sense of pride in us, promote social harmony among us, and realize ideals of founding fathers of our nation. NSS unit of our college is active in every aspect with their programmes that promotes constitutional obligations such as Participation in District Level Youth Parliament Competition and Winning held on 25.07.2022, Azadi Ki Amrit Mahotsav Celebration and Procession (15th August), Comprehensive SVEEP Campaign with Block Election Cell (19.11.2022), and Republic Day Celebration (26th January).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Jatindra Rajendra Mahavidyalaya celebrates and organizes a wide range of national and international commemorative days, events and festivals generating pride and honour in us and fostering a sense of unity, diversity, belongingness, and social awareness among students and faculty members. In this academic year 2022-223 we celebrated Independence Day (15th August) with the slogan "Azadi Ki Amrit Mahotsav" and had procession around Amtala. we had celebrated Republic Day (26th January) to aware ourselves about the values of free nation and power of constitution; International Mother Language Day (21st February) to commemorate importance of Bengali language; Sports Day (10th and 11th January 2023), International Women's Day (08.03.2023), NSS Drive Program on Social Issues (28th to 31st March, 2023), Condolences expressed to the family of Mr Zulfikar Ali Bhutto on his sad demise, member of Governing Body (21st and 22nd June, 2023), Motivational Camp for Career Counseling (20.12.2022), Campus Placement Drive (23.12.2022), Air Force Recruitment Training and Awareness Camp (11.11.2022), Rakhi Bandhan Utsav (12.08.2022), Students Week Observation (2nd to 9th January 2023) etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTIVE XII

Title:Effective Waste Disposal and Management.

Objectives:Making waste management sustainable and adaptable.

Context:Toreduce the environmental impact of waste it is necessary to develop an integrated system in assessing and improving the sustainability of waste management.

BestPractice:Our institution has embraced a set of principles that guide efforts to reduce the environmental impact of waste. It has taken adequate steps to ensure liquid, solid, biodegradable and e-waste management.

Evidence of Success:Paper recycling, increased use of dustbins and regular use of bio-manure.

Problems Encountered:Lack of general awareness and sufficient funds.

BEST PRACTICE XIII

Title:Say"No to Tobacco"

Objectives:Raise public awareness about the injurious impact of tobacco and resist addiction to tobacco consumption

The Context:The pressing need to raise public awareness about the consumption of products containing tobacco is the immediate context of effectuating this best practice.

The Practice:Educationalseminars,awareness campaigns and counselling sessions are held throughout the year to elucidate the lethal effects of tobacco consumption. The entire college campus has been declared as a "No Tobacco Zone" through display boards, banners, wall magazines and by effective CCTV surveillance.

Evidence of Success:There have also been no reported cases of tobacco consumption on the college campus in recent years.

Problems Encountered:None as such.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Higher educational institutions are assigned with the dual responsibilities of intellectual and financial orientation of

the students for the greater national interest. We, the members of Jatindra Rajendra Mahavidyalaya, put our mission to achieve the ideal blend of these two purposes. Business startups represent the glorious horizon that today's students must explore with enthusiasm and interest.

We believe in the noble idea that business brings economic emancipation to the nation. To sensitize our students in business startup, we have taken a unique step by forming a special committee named the 'JRM Students' Start-up Mentoring Committee' with local successful business entrepreneurs and the Branch Manager of PNB, Amtala which is the outcome of previous year's (2021-22) workshop "How to Beat the Startup Challenges" dated 16.03.2022. The committee members are enlightening the business enthusiasts about how to overcome entrepreneurial challenges. The committee has been organizing workshops and seminars at the college with full integrity to cater to the students' new business ideas and offer them active cooperation during apprenticeship. Such programs includes Air Force Recruitment Training and Awareness Camp (11.11.2022), Motivational Camp for Career Counseling (20.12.2022), Campus Placement Drive with Uttarayan (23.12.2022), Career Planning and Vocational Training (04.01.2023), Outdoor Sports (11.01.2023), etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Jatindra Rajendra Mahavidyalaya, Amtala is only a single higher educational institute around the region and being an affiliated college follows the syllabus prescribed by the University of Kalyani. Based on the University calendar, every department prepares its own academic calendar before the onset of the following academic year for the purpose of smooth functioning of teaching-learning activities.

Like every other year, the college conducts cultural events – "Nobin Boron Utsav" to make the freshers feel at home, orientation programmes and induction talks. A centralized process is followed for the completion of internal examination and class tests like activities are done at departmental discretion. There is also a system of taking curriculum feedback from the students, teachers and alumni every year. A regular attendance of the students is recorded in their respective attendance registers. Basic necessities for the classrooms are always maintained. Smart class rooms are available in our college. Our college provides library service to all, having stocked with more than 28000 books and also with an open-access system of online contents. Faculty members also use ICT-enabled facilities. There is a monitoring system of assessing students' progress. For the slow learners and interested ones, every department conducts regular remedial classes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every department of our college prepares its own academic calendar before the beginning of every academic year

following the academic calendar of University of Kalyani. All our academic activities like classes, class tests and two internal examinations are arranged as per the time frame of the university calendar. Thus our college strictly adheres to the academic calendar. Our college is ever vigilant to monitor the progress of the students, right from their admission and the departments are always tracking their students' teaching-learning process. Results of the class tests or unit tests are helpful to categorize our students as advanced, mediocre and slow learners. Keeping this in mind, every department arranges remedial classes for the slow learners. Students are also given tasks of assignments. Examination Sub-committee arranges two internal examinations for all classes before the end-semester examinations. Besides internal activities, extension activities and outreach programmes make our college authority to ensure the holistic development of our students and carries out their continuous evaluation. These types of assessment of our students keep on in constant evaluation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://jrm.org.in/calender.html

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | C. Any 2 of the above |

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1643

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on

programs during the year

762

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues are addressed through curriculum and value added or adds on courses like Women's Education and Empowerment, Health Education, Sustainable Development, etc and through various kinds of sub-committees and Cells.

Professional Ethics –

- Discipline Committee ensures Code of Conduct for the staffs and students separately.
- Value added Courses like Rights and Laws in Indian Context and Public Policy.

Gender Sensitivity –

- Women Cell, Anti-Sexual Harassment Cell, Internal Complaint Cell etc.
- Addressed in Seminars like Feminism, women education; lectures on human rights; programs on International Women's Day, Women Empowerment etc.
- College posters gender sensitivity slogans.

Human Values –

- Human values are covered in classes, seminars and practised like Rakhi Bandhan Utsav.
- NSS unit visits to an orphanage center at Madhopur and distributes fruits; condolences to the family of Zulfikar Ali Bhutto, Member of G.B.

Environment and Sustainability –

- **IQAC carries out audits in the field of energy, green environment**
- **Practice of energy conservation like installation of solar energy, low power consumption bulbs, tubes, and nature through recycling, efficiency in waste management, etc.**
- **Seminars done on Nature, Environment and Ecology in Literature.**
- **World Environment Day, Tree Plantation Drive, College Campus Cleaning, etc.**

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1350

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	http://jrm.org.in/student_feed.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3270

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

172

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Like every other academic year, all departments of Jatindra Rajendra Mahavidyalaya, take class or unit tests on which basis students are categorized into three groups like Advanced, Mediocre, and Slow Learners. Advanced and mediocre students are motivated to participate in district level youth parliament, quizzes, poster making and essay writing competitions etc. and take initiatives in various programs of the college, present their speeches, papers etc. They are also motivated to enroll in add on or value added course according to their choices like diploma in functional Arabic, health education, stress management, sustainable development, rights and laws, public policy, controlling the mind etc.

For the slow learning students, all departments arrange remedial classes after the class hours during the course of academic calendar. Faculty members bridge the knowledge gap between the advanced and slow learners. Parents-teachers'

meetings are held to sort out issues of slow learners and also future prospects are discussed for.

File Description	Documents
Link for additional Information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3524	**11**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

IQAC of our college is always student centric. So, it practises a teaching methodology like experiential learning, participative learning and problem-solving methodologies. Our class rooms are the centre stage of universe for our students where they learn theoretical knowledge and are influenced and guided to apply knowledge in real-world situations.

Our students learn through participating in various programmes under the aegis of NSS unit such as comprehensive SVEEP campaign (19.12.2022), Swami Vivekananda Youth Conference at Berhampore College under MoU agreement (12.04.2022), Minority Scholarship Fest organized by Minority Development and Finance Corporation, Government of West Bengal, at Domkal Janakalyan Maidan (06.06.2023).

Problem solving methodology is another parameter through which our students are given opportunities to develop their critical thinking like assignments tasks, examinations, quiz and poster making competitions (05.01.2023 and 25.07.2022), Camps on career planning and vocational training (11.11.2022 and 04.01.2023) etc.

To develop the minds and thinking of our students, we organize several seminars, programs, camps, etc in our college and outside as well.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this information age, our college has undergone a radical transformation in terms of advancements of information, technology, tools, and their importance in education. Our faculty members try their best to utilize ICT enabled tools in their teaching-learning process within and outside the class rooms. Usage of PowerPoint, e-contents, audio-visuals etc are carried out as far as possible due to insufficiency of the tools in the college. However, students are motivated to attend workshops and induction programs (02.11.2022), awareness on cyber security (06.01.2023), etc. For the quick circulation of notices, class notes, e-contents, etc teachers and the office use WhatsApp Groups, Social Media Platforms, JRM App, etc.

Our college provides a high-speed internet connection through its Wi-Fi connectivity facility, Smart Class rooms and seminar halls. There are around 10 computers for the use of students. Library is automated and reading room also provides browsing facility for the students. JRM also encourages its students to upgrade themselves from EPG-Pathshala, E-Pusthakalya, Free Digital Library, open access journals etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://jrm.org.in/ICT_ENABLED.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

11

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The rules and regulations for the internal assessment, its patterns are specified by the CBCS and the University of Kalyani. Accordingly, our college has taken the effective steps to organize continuous internal assessment keeping in mind the objectives of assisting our students to obtain course outcomes and program outcomes. As per the guidelines, internal assessment consists of 25 marks, out of which 5 marks is reserved for the class attendance and the rest 20 marks for the examinations of papers.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	<u>NIL</u>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment is an integral part of students' lives especially in their learning process. Since the college is complied to the CBCS system, 15 marks is assigned for the Internal Assessment of which 10 marks for assignment submission and 5 marks for the attendance of blended mode of classes. Before the beginning of the assessment, the IQAC conducts procedural tasks with the heads of the department and uploads the assignment question papers on the college website and notices to the students to download before the

examination and asks them to submit in their respective departmental emails before the pre-assigned last date (within 2 weeks). In this juncture, if any unwanted happenings occurred on the side of the students or the college on mode of examination, marks, etc are to be addressed and sorted out only through their grievances redressal cell. Fortunately no such complaint had occurred during the academic year 2022-23.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[NIL](NIL)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

During the academic year 2022-23, the college offered a total of 8 Under Graduate Honours Programmes as well as 8 Under Graduate General Programmes. The college is affiliated to the University of Kalyani and the syllabi of all programmes are framed by the varsity itself at the Board of Studies (BoSs) meetings of the respective subjects. Teachers of the affiliated colleges, as the members of the BoSs, express their views at the meeting to formulate the syllabus. All teachers are aware of the Programme Outcomes and Course Outcomes. In case for the students, an orientation programme is conducted usually by the college before the beginning of the academic calendar, where students are informed about the Programme Outcomes and Course Outcomes but this year 2022-23 they were informed during their online classes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://jrm.org.in/poand-co.html
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A basic understanding of a course simply denotes a subject

with certain amount of credits under a particular programme. When the course study is completed, the respective departments take their internal assessments and analyze their outcomes. Furthermore the results of university final examination are evaluated and positive suggestions are sought to lead the students into either directions i.e. pursuance of higher studies or professional avenues. The IQAC and the academic sub-committee appraise the results of the students at the end of every semester. The obtainment of PSOs is evaluated as per the provisions of mechanism adopted for POs. Apart from this, the results of students are mainly examined by the departmental teachers through the developmental parameters of university. For the outcomes of value added courses are also analyzed in the same manner.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

254

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://jrm.org.in/student_feed.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,40,000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://ercicssr.org/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To realize a holistic development and sanitization of our students on the social issues, the college organized both offline and online; and carried out some extensive activities around the village communities of our college during the academic year 2022-23. A large number of NSS volunteers of JRM organized and carried out some extension activities in our neighborhood community for their holistic development like International Seminar on Health Awareness on 06.02.2023 with Dr. Arup J. Kalita of Royal College of Surgeons (Edinburg, UK), Comprehensive SVEEP Campaign with Block Election Cell (19.11.2022), Health Awareness Program with Amtala Rural Hospital (06.03.2023), NSS Drive Program on the following issues – College Campus Cleaning, A Survey on Women Education, Health, & Hygiene, A Survey on Post-COVID-19 situation in adopted village, A Visit to an Orphanage Centre at Madhupur with distribution of fruits, a Field Trip in adopted village for sensitization of rural women in self-reliance, a Lecture on Women's Rights (from 28.03.2023 to 31.03.2023), Participation in Swami Vivekananda Youth Conference at Berhampore College (12.04.2023), World Environment Day and Tree Plantation Drive around the neighborhood (05.06.2023), Participation in Minority Scholarship Fest at Domkal Janakalyan Maidan organized by Minority Development and Finance Corporation of GoWB (06.06.2023).

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

681

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College campus is spread over 1.11 acres. It has own 2 buildings. It has a good green environment with a flower garden with few trees. Learning space Classrooms - 41 Classrooms with ICT facilities - 2 Seminar Halls with ICT facilities - 2 Office room - 8 Total no. of computers - 21 Library - 1 Reading Room - 1 Girls Common Room - 2 Reprography - 2 Water Purifier - 8 Central inbuilt Fire Extinguisher - 1 Inverter - 11 Generator- 1 PHE Water Tank (2000 Ltr.) - 1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college is equipped with different facilities to carry out different activities such as cultural events, sports, games (both indoor and outdoor), etc. The college strictly follows the government orders and directives, and is obliged to observe various programs and commemoration days like Independence Day (15th August), International Women's Day 08.03.2023), Republic Day (26th January), International Mother Language Day 21.02.2023), etc in the classrooms or seminar hall or within the college campus. There have been various cultural, social, and health related awareness programmes being organized by the NSS unit of the College, students, and external organizations all those who have ties with us. The lawn of the college is used for relaxation and organization of immediate programs. Students are also provided carom board, chess, etc for indoor games and the playground of Amtala High School (by the side of college) is used at ease for the purpose of outdoor games (Annual Sports – indoor on 10.01.2023 outdoor on 11.01.2023) and organization of big events like nobin boron utsav (07.02.2023) and Annual Cultural Program (08.02.2023) etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1199487

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)
Library has very advance system with LMS 5.5 software.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[NIL](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
183743

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`12`

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has always maintained a high premium on the internet access that ensures IT-enabled teaching-learning process. Though our college does not have adequate IT facilities, it regularly repairs computers, printers, electrical utensils, machines, etc and reuses them. In case of Wi-Fi Connectivity College always maintain its top speed of signals. The following are the facilities that we provide.

- **1 Internet Connection,**
- **2 ICT-enabled Classrooms,**
- **2 ICT-enabled Seminar Halls,**
- **A well-equipped library with OPAC facility,**
- **38 strategically positioned CCTV cameras all around the college campus for ensuring safety and security,**
- **There are 21 functional computers available.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

`21`

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1758553

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Since our college is government aided general degree Arts College, it does not have science based laboratories but possesses physical, academic and support facilities like library, computers, classrooms, common rooms, canteen, washrooms, auditorium, etc and utilizes and maintains them through an established systems and procedures. First of all, Planning Committee prepares the annual budget for the purchase, repairs and maintenance and regular meetings are held to assess them. The Bursar controls repairs and maintenance issues. The different departments and sub-

committees or Cells submit their needs of demand to the college authority with the requisitions and the Principal considers them and sends to the finance committee for feasibility study. In order to maintain the ICT items and equipments like computers, laptops, projectors, CCTV cameras, etc, the college appoints technical experts from outside for the purpose following the strict norms and regulations and also the college appointed an electrician to look after the electrical functioning and the plumbing works as well. The college website design and automation are maintained by the government recognized authorized developer – Aidni Infotech. Moreover library and classrooms are arranged scientifically with their resources. There are 24×7 gate keepers and security arrangements done by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3212

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	NIL
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

279

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

279

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council is an integral part of the college in terms of academic as well as institution. There is a provision of Students' Union in UG College in West Bengal which has to be constituted as per the notification by the Government of West Bengal under the supervision of College Authority but since 2016, no Students' Union is constituted as Government of West Bengal did not declare any notification regarding Students' Union Election. However a group of students organized all the programs related to the students. A group of students is selected by all HoDs on the basis of merits, performance of extracurricular activities and further selected by the cultural sub-committee and sports sub-committee subject to the approval of IQAC and the head of the institution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Unfortunately our college did not have a formally registered Alumni Association. But informally there are many ex-students who come to college on the occasions of celebrations of important days, express their views and extend their helping hands for the events. However the college is on the process to get registered our Alumni Association in the near future for which some kinds of meetings were to be arranged.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

When our college was established, the founding fathers had a very unique type of vision and mission in their minds. Their vision is to uplift and transform Women's education in general and Muslim women's education more specifically, and bring up the human resources by giving higher education to the rural peasant communities, especially those who are from backward academic background. Thus the mission of our college is to provide an ideal academic environment for lifetime learning, making them resourceful and committed to national and cultural values. The vision and mission are merged since 1986 and the Governing Body takes up various practices like decentralization and participation in governance to involve them in the decision-making process. Moreover the college offers higher education i.e. PG facilities through the open and distance learning wings under Netaji Subhas Open University (NSOU) and the Directorate of Open and Distance Learning (DODL) of the University of Kalyani. The college has a NSS unit that organizes various social activities/ programmes such that to aware the students on the social issues. To support the poor students financially, the college ensures the reception of various kinds of scholarships to the students like Kanyashree Prakalpa, Swami Vevekananda Scholarship, etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practices its effective leadership in diverse ways by way of decentralization and participative management. The college is managed by the Governing Body that includes the President, Govt. Nominees, Principal, and Staff Representatives with the Principal as the executive head. IQAC maintains all academic activities. Academic Council comprises all the heads of eight departments, Coordinators of examination committee to assist the Principal in policy and decision making process. The Bursar manages all financial and property accounts including audit. Again our college established several sub-committees with provision of power to exercise for smooth functioning of the teaching-learning

process of the college. For example, the formation of the Library sub-committee includes the Principal as the chairperson, one coordinator, and heads of all departments, librarian, and other faculty members. The library purchase cases are decided at the meeting of the Library sub-committee only after the feedback and recommendations of all departments.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategies and the perspective plans are effectively deployed throughout the academic year 2022-23. The teachers were leaned to adopt virtual mode of teaching Google Meet, Zoom and WhatsApp for VACs and Add-on Courses. Teachers and students were all acquainted with this version of teaching-learning process. The following are the facilities that were employed:

1. Facility to use a whiteboard by the students and the teachers.
2. Scheduled classes were rescheduled and notified to the students according to the convenience of teachers and learners.
3. To support the students in their studies the faculty members easily upload study materials in their platforms.
4. Teachers easily and quickly share their PowerPoint, audio-video clips, word file, pdf files etc.

Teachers and the students were both beneficial through online portal for the smooth functioning of the teaching-learning process.

The college library also provided with several web links, portals, and channels to the students for browsing their study materials.

Our college had observed several commemorating days online and various awareness programmes being organized by the NSS unit of the college with the objective of holistic development of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective and efficient functioning of the college is clearly visible through their policies, administrative setup, appointment and service rules, procedures etc. The college, with many active bodies and sub-committees, channelizes and executes its plans and policies smoothly and properly.

The Governing Body, as per the Deed Agreement of the College, is the highest decision-making body that has been duly represented by the teaching and non-teaching staffs, external members i.e. government nominees and university nominees. The president of the G.B is the representative of the Nowda MLA (Member of Legislative Assembly of West Bengal), and the Principal is the Ex-officio secretary of the G.B.

Administrative Setup is led by the Finance sub-committee that takes all important financial decisions subject to the approval of the Governing Body of the college. Again the Principal is authorized to maintain daily activities and happenings of the college. Moreover the secretaries and coordinators of different committees and sub-committees help the Principal to run the college smoothly especially in the field of administrative work.

Service rules, procedures, recruitment and promotional policies of the staff are rightly guided by the Government Orders, UGC, Kalyani University, and Higher Education Department of Government of West Bengal on timely basis.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our college is always vigilant in enhancing the quality of our faculty and non-teaching staff. Therefore it takes up some measures for their welfare like Provident Fund, Death cum retirement benefits, GSLI, refundable relief fund for the new employees, and interest free loan from the Employees Credit Cooperative Society Ltd to meet their urgent needs.

There is also a provision of a festival Bonus and advances to all eligible non-teaching staffs from the College Fund and the Government of West Bengal. Permanent non-teaching staffs also avail the facilities like Provident Fund, GSLI, and fund from Employees Credit Co-operative Society Ltd. And for the casual non-teaching staffs, the college resolved to implement the scheme of Employees Provident Fund from the coming session. In case of the wards of non-teaching staffs, a free

admission to pursue their under graduate programmes is ensured. On medical grounds, maternity and paternity benefits are available for female and male employees respectively.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In our institution, there has been an Internal Performance Appraisal System for the teaching. Performance of all teachers is evaluated by the IQAC of the college. There is

also a practice of the office of the Principal to call for meetings with the heads of the departments in order to discuss and evaluate the performance of all teachers and arranges professional and technical training programmes for their skill enhancements. Teachers are constantly evaluated from their academic performances on the basis of API Score. Students are also given opportunity to evaluate the performance of the teachers through External appraisal system that deals with Redressal platforms, student and alumni feedback to detect strengths and weaknesses for further improvements. Besides JRM provides support for higher studies like FDP/ UGC Research Fellowships. Our TIC monitors overall performance of teaching and non-teaching staffs.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is bound by the rules and regulations of the Government of West Bengal with respect to all the expenditure of the institution. Hence the college conducts external financial audits regularly. In the case of internal audit, all expenditures are scrutinized and recorded by the office, the Bursar, then finally verified by the Principal. Statutory audits are conducted in the college by a competent auditor, appointed by the Higher Education Department of the Government of West Bengal. Such audit had been completed up to the financial year 2019-20. And for the financial years 2020-21 and 2021-22 the statutory auditor had been assigned but it could not execute due to the COVID-19 lock down and got extended even after the reopening of the college but it is currently on the process of execution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Finance Committee of our college takes all the decisions related to mobilizations of funds and their optimal usages with its strategies, policies and decisions that are approved by the Governing Body of the college. The college has the responsibility to procure funds and resources through its framed policies regularly and utilizes in the best possible and optimal fashion. The way the Governing Body frames policies, income over expenditure is invested on timely basis in order to maintain the budgetary expenditures strictly. The college has the prime sources of funds from the grants of the Government of West Bengal, collections from the students, interest on savings accounts and fixed deposits, other miscellaneous collections from the sales of some expired items or scrabs. Before the beginning of the academic year, the finance committee prepares a budget before hand subject to the approval of the Governing Body of the college. Any kind of purchases are done through and only through the

invitation of quotations or tenders.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Strategies and processes of the IQAC of our college had been institutionalized significantly during the academic year 2022-23. The following are two important contributions of IQAC:

1. **IQAC always wants to ensure the holistic development of our students. created several WhatsApp Groups class wise as well as subject wise to give our students their study materials, class notes, slides etc for smoothening of their understanding of the topics of studies. Our students were provided with links of several open-access databases for their studies.**

1. **The IQAC organized several seminars and inter-departmental lectures with Special Invitee lectures in college made possible through its Memorandum of Understanding with the different colleges. IQAC based themes of the seminars and workshops on the vision and mission of the founding fathers of the college. Notable topics of seminars were – Evolution of Arabic Language: Past, Present, and Future; Association of Nature and Environment in Bengali Literature, Tagore in Songs and Stories, Nature, Gender and Ecology: A Close Reading of Rabindranath Tagore's Red Oleander, Feminism: An Approach, etc.**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic functioning of the college is determined by the IQAC and it facilitates classroom functioning and the performance of the faculty on desired outcomes. It analyzes semester-wise results with outcome attainment analysis and gap analysis, corrective measures for post publications of results and record maintenance of all results. Orientation and training camps are regularly organized for students, faculties and non-teaching staffs to improve their efficiency and professionalism. Feedback systems from students are collected and analyzed and corrective measures are undertaken.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://jrm.org.in/Minutes_IQAC.html
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is held high through curricular and co-curricular activities as merged with the vision and mission of the founding fathers of the college, that is to uplift the women's education, at present the authority does not make any kind of discrimination in every aspects of its functioning to male students. Rather the college endorses the idea of gender equity in terms of admission policy, strictly follows the guidelines, norms, and regulations of Governments (India and WB). The college authority strictly follows the merit list for admission and all students are treated equally well by the teaching and non-teaching staffs. College endevours to promote a society that recognizes and respects every individual's rights, choices, and focuses on such programmes, educational campaigns, and policy reforms. Fortunately, the college has not received any kind of complaint regarding gender issues like equity, discrimination at workplace, eve teasing, etc. Women Cell and Anti-Ragging Harassment Cell of JRM provide gender sensitivity among students and staffs by conducting Rakhi Bandan Utsav (12.08.2022), International Women's Day (08.03.2023), Women Empowerment (12.03.2023), NSS Drive Program (28.03.2023 – 31.03.2023) to sensitize rural women, lecture on women's rights, survey on women education, health, and hygiene etc.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college always strives to employ various methods of managing the degradable and non-degradable waste with three Rs, namely, Reduce, Recycle and Reuse.

- **Solid Waste Management:**

College has putup different colored bins in all over the campus to collect degradable and non-degradable solid waste. Workers of the college collect them every day and put them in the respective pits for recycling purpose.

- **Liquid Waste Management:**

There have been efficient drainage systems from the sources of lavatories,canteen, and kitchen of teachers to ensure a

proper disposal of liquid waste to safety tanks. College regularly checks them their functioning.

- **Biomedical Waste Management:**

Since our college is established for arts stream programmes, biomedical waste have no chance to exist and the college for that purpose does not have any such kind of arrangements.

- **E-waste Management:**

Whatever e-waste are generated from the office are kept up at one room for sales, but the reusable items are repaired, maintained and utilized as far as possible.

- **Hazardous Chemicals and Radioactive Waste Management:**

Strictly speaking, hazardous chemicals and radioactive items are not used in the college. But the containers of the phenyl, floor cleaners, toilet cleaning liquid etc are kept in outside room for the sales.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Establishing an inclusive atmosphere where teaching-learning

process takes place, Jatindra Rajendra Mahavidyalaya
practices the idea of tolerance and peace in terms of
culture, region, language, religion, community, socio-
economic status and other diversities. No one fosters any
kind of prejudice related to the above mentioned aspects.
Teachers adhere to the principle of equal opportunity and
ensure respect and dignity of students within the classrooms
or outside. Because our students come from different parts of
the district of Murshidabad belong to rural, poor and diverse
background. To ensure social harmony among all stakeholders,
the college established a JRM HARMONY FOUNDATION through
which different clerics from different religious sects come
together in the college to strengthen our principles – "Unity
and Strength in Diversity", "Our Diversity, Our Strength",
"God meets in humanity", and the like. JRM Harmony Foundation
conducts programmes in collaboration with Cultural Committee
of the college and celebrates Hindu festivals, Islamic
festivals, Buddhist festivals, Christmas etc.

Apart from this, we celebrated and observed International
Mother Language Day, Annual Cultural Fest, Independence Day,
Teachers' Day, Republic Day, Comprehensive SVEEP Campaign,
International Women's Day, Women Empowerment, World
Environment Day, Tree Plantation Drive, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jatindra Rajendra Mahavidyalaya ensures democratic values to
be instilled among students and employees to be aware of
their duties and responsibilities as Indian citizens to
uphold their constitutional obligations. Distribution of
duties and responsibilities are shared through various
committees and cells including statutory bodies. College
strives to achieve these values and creates a culture of
respect and tolerance with the organization of extra-
curricular activities such as celebration of national days.

These events collectively contribute a sense of pride in us, promote social harmony among us, and realize ideals of founding fathers of our nation. NSS unit of our college is active in every aspect with their programmes that promotes constitutional obligations such as Participation in District Level Youth Parliament Competition and Winning held on 25.07.2022, Azadi Ki Amrit Mahotsav Celebration and Procession (15th August), Comprehensive SVEEP Campaign with Block Election Cell (19.11.2022), and Republic Day Celebration (26th January).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**E. None of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Jatindra Rajendra Mahavidyalaya celebrates and organizes a wide range of national and international commemorative days, events and festivals generating pride and honour in us and fostering a sense of unity, diversity, belongingness, and social awareness among students and faculty members. In this academic year 2022-223 we celebrated Independence Day (15th August) with the slogan "Azadi Ki Amrit Mahotsav" and had procession around Amtala. we had celebrated Republic Day (26th January) to aware ourselves about the values of free nation and power of constitution; International Mother Language Day (21st February) to commemorate importance of Bengali language; Sports Day (10th and 11th January 2023), International Women's Day (08.03.2023), NSS Drive Program on Social Issues (28th to 31st March, 2023), Condolences expressed to the family of Mr Zulfikar Ali Bhutto on his sad demise, member of Governing Body (21st and 22nd June, 2023), Motivational Camp for Career Counseling (20.12.2022), Campus Placement Drive (23.12.2022), Air Force Recruitment Training and Awareness Camp (11.11.2022), Rakhi Bandhan Utsav (12.08.2022), Students Week Observation (2nd to 9th January 2023) etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTIVE XII

Title:Effective Waste Disposal and Management.

Objectives:Making waste management sustainable and adaptable.

Context:Toreduce the environmental impact of waste it is necessary to develop an integrated system in assessing and improving the sustainability of waste management.

BestPractice:Our institution has embraced a set of principles that guide efforts to reduce the environmental impact of waste. It has taken adequate steps to ensure liquid, solid, biodegradable and e-waste management.

Evidence of Success:Paper recycling, increased use of dustbins and regular use of bio-manure.

Problems Encountered:Lack of general awareness and sufficient funds.

BEST PRACTICE XIII

Title:Say"No to Tobacco"

Objectives:Raise public awareness about the injurious impact of tobacco and resist addiction to tobacco consumption

The Context:The pressing need to raise public awareness about the consumption of products containing tobacco is the immediate context of effectuating this best practice.

The Practice:Educationalseminars,awareness campaigns and counselling sessions are held throughout the year to elucidate the lethal effects of tobacco consumption. The entire college campus has been declared as a "No Tobacco Zone" through display boards, banners, wall magazines and by effective CCTV surveillance.

Evidence of Success:There have also been no reported cases of tobacco consumption on the college campus in recent years.

Problems Encountered:None as such.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Higher educational institutions are assigned with the dual responsibilities of intellectual and financial orientation of the students for the greater national interest. We, the members of Jatindra Rajendra Mahavidyalaya, put our mission to achieve the ideal blend of these two purposes. Business startups represent the glorious horizon that today's students must explore with enthusiasm and interest.

We believe in the noble idea that business brings economic emancipation to the nation. To sensitize our students in business startup, we have taken a unique step by forming a special committee named the 'JRM Students' Start-up Mentoring Committee' with local successful business entrepreneurs and the Branch Manager of PNB, Amtala which is the outcome of previous year's (2021-22) workshop "How to Beat the Startup Challenges" dated 16.03.2022. The committee members are enlightening the business enthusiasts about how to overcome entrepreneurial challenges. The committee has been organizing workshops and seminars at the college with full integrity to cater to the students' new business ideas and offer them active cooperation during apprenticeship. Such programs includes Air Force Recruitment Training and Awareness Camp (11.11.2022), Motivational Camp for Career Counseling (20.12.2022), Campus Placement Drive with Uttarayan (23.12.2022), Career Planning and Vocational Training (04.01.2023), Outdoor Sports (11.01.2023), etc.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Upgrading the College Website to make it more user friendly;
2. Plan to make the ICT classroom more user-friendly and appropriate for students;
3. To initiate more Value Added/ Add-on courses for the benefit of the students;
4. To organize various seminars for the academic

development of the students and faculty members also;

5. Initiating MoU signing with various colleges;
6. Initiating motivational and environmental awareness campaigning;
7. To take initiative for organizing various cultural events & programmEs by the cultural committee;
8. Requesting the convener of the sports committee to take initiative to organize sports so that students can participate in university sports.